

Appeal Against Dismissal – Procedure for Meeting

1. Chairperson to introduce everyone.
2. Chairperson to explain procedure.
3. Officers to explain the background to the Council's case.
4. Appellant (or representative) to ask any questions of the Officers.
5. Committee Members to ask any questions of the Officers.
6. Appellant (or representative) to outline grounds for appeal.
7. Officers to ask any question of Appellant (or representative).
8. Committee Members to ask any question of Appellant (or representative).
9. Officers and Appellant to be offered opportunity of last word (in this order).
10. Officers and Appellant to be asked to leave room while Committee Members, with legal advisor, come to a decision. (If a point of clarification is necessary, both parties to be invited back).
11. Officers and Appellant to be asked to return to hear decision, or be advised when decision will be made.
12. Decision confirmed in writing within five working days.

Rules of natural justice apply.